



## HAYWARD AREA SHORELINE PLANNING AGENCY

City of Hayward  
East Bay Regional Park District  
Hayward Area Recreation and Park District  
Alameda County Mosquito Abatement District

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July 25, 2024

- 3:00 PM -

In-Person and Remote Participation

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### HASPA Board of Trustees Special Meeting Agenda

A Joint Powers Authority comprised of the East Bay Regional Park District, Hayward Area Recreation and Park District, City of Hayward, and the Alameda County Mosquito Abatement District

**Meeting location:** Hayward City Hall, Conference Room 2A, 777 B Street, Hayward, CA and online via Zoom. Register for meeting link:

[https://ebparks.zoom.us/webinar/register/WN\\_gROtM0iSR8emcXLr7IDQAg](https://ebparks.zoom.us/webinar/register/WN_gROtM0iSR8emcXLr7IDQAg)

#### Special notice regarding public participation:

The Hayward Area Shoreline Planning Agency (HASPA) intends to hold meetings through a hybrid platform of in-person and remote attendance to allow members of the public to participate via remote attendance through the East Bay Regional Park District's (EBRPD) virtual platform, Zoom. The Board of Trustees and designated staff will, with limited exceptions, participate in-person at Hayward City Hall, Conference Room 2A, 777 B Street, Hayward, or other designated public facility within the HASPA jurisdiction. Occasionally, members of the Board of Trustees may attend remotely as permitted by the Brown Act.

#### For those members of the public not attending in-person, public comments may also be submitted one of in the following ways:

1. Send an email to [HASPA@ebparks.org](mailto:HASPA@ebparks.org) by 12:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the HASPA Board of Trustees and Technical Advisory Committee (TAC) staff, and published on the EBRPD Public Meeting Page (<https://www.ebparks.org/calendar/public-meetings>). Written comments received after 12:00 p.m. that address an item on the agenda will still be included as part of the record.

2. Live via Zoom. If you would like to make a live public comment during the meeting this option is available through the virtual meeting platform: \*Note: this virtual meeting preregistration link will have you preregister for the meeting and then provide you details to the virtual meeting for the purpose of providing a public comment. Registration required:

[https://ebparks.zoom.us/webinar/register/WN\\_gROtM0iSR8emcXLr7IDQAg](https://ebparks.zoom.us/webinar/register/WN_gROtM0iSR8emcXLr7IDQAg)

Comments received during the meeting and up until the public comment period on the relevant agenda item is closed will be provided in writing to the HASPA Board of Trustees. All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record. If you have any questions, please contact Edward Willis at [HASPA@ebparks.org](mailto:HASPA@ebparks.org) or (510) 544-2621.

**How to view the meeting virtually and provide live Public Comment during the meeting:** Registration is required at below link. Meeting details will be provided when registration is completed.

When: July 25, 2024 03:00 PM Pacific Time (US and Canada)

Topic: HASPA Board of Trustees Meeting

**Register in advance for this webinar:**

[https://ebparks.zoom.us/webinar/register/WN\\_gROtM0iSR8emcXLr7IDQAg](https://ebparks.zoom.us/webinar/register/WN_gROtM0iSR8emcXLr7IDQAg)

## **CALL TO ORDER**

## **ROLL CALL**

### **Public Comments**

*The Public Comment section provides an opportunity to address the Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board. As the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

- 1. Formal Seating of New HASPA Board of Trustees**
- 2. Approval of Minutes from the HASPA Meeting Held on May 9, 2024 - Draft Action Minutes of May 9, 2024 (Attachment #1)**
- 3. City of Hayward Project Updates (City Staff)**
- 4. Adoption of HASPA Fiscal Year 2024-2025 Goals and Objectives (Attachment #2)**
- 5. Adoption of HASPA Fiscal Year 2024-2025 Budget (Attachment #3)**
- 6. Adoption of HASPA Fiscal Year 2024-2025 Trustee Dues (Attachment #4)**
- 7. Report on U.S. Environmental Protection Agency Water Quality Improvement Grant to San Francisco Estuary Partnership and HASPA as a Sub-awardee**

8. **Discussion of Scope of Work and Competitive Selection Process for HASPA Administrative Consultant (Attachments #5a & 5b)**
9. **Old Business (TAC and Board):**
  - a. **Recruitment Efforts for Additional Trustee Agencies**
  - b. **Community Engagement Activities Recap**
10. **New Business (TAC and Board):**
  - a. **Updates on Trustee Agency Capital Projects**
  - b. **Location for future 2025 Board Meetings**
  - c. **Capitol Corridor South Bay Connect DEIR Comment letter (Attachment #6)**
11. **Board Member Announcements**
12. **Agenda Setting for Next Meetings**
  - a. **October 10, 2024 HASPA Regular Meeting Agenda**
    - i. **Presentation by Bay Area Climate Adaptation Agencies**
    - ii. **Contract with Selected HASPA Administrative Consultant**
    - iii. **Adoption of HASPA “Collateral Documents”:**
      1. **Trustee Bylaws**
      2. **Financial Procedures**
      3. **TAC Guidelines Memo**
      4. **Governance Rotation Procedures**

## **ADJOURNMENT**

*HASPA facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact EBRPD staff at (510) 544-2325 as soon as possible, but preferably at least three working days prior to the meeting.*