

General

Only Alameda and Contra Costa County residents are eligible for resident rates. In order to obtain residency rate, you must provide a valid physical address within the two counties. P.O. Boxes or phone numbers are not accepted as proof of residency. The person signing the rental contract and hosting* the event must be the resident.

Your rental contract may be revoked at any time if the East Bay Regional Park District determines that a person other than a resident is hosting the event. Your security deposit will be forfeited if you misrepresent any material fact about your Alameda and Contra Costa County residency or relationship with a resident, or both.

“Host” Defined

For the purposes of renting an indoor facility with the East Bay Regional Park District, the term “host” means the person who will take full responsibility under the rental agreement for the use of the facility. The host must be in attendance on site for the entire event.

Indoor Facility Rentals

For the rental of indoor facilities, additional verification is required. For weddings, the bride, groom, mother, or father must be the resident. However, this person must be the one hosting* the event and signing of the contracts and agreements. The person providing the liability insurance must be the same as on the rental contract.

For indoor facility rentals, you will be charged the non-resident rate until you have provided residency verification. We ONLY accept the following documents as proof: electric bill, water bill, land line phone bill, or cable bill. The above mentioned items must be from the valid billing address on the rental contract and list the main contact for the event. You may also be asked to submit a residency verification form. Once your residency has been approved, you will receive the discounted rate. Verification of residency must be received 120 days before the event for the discount to be applied.

If you have any questions about this policy, please call the Reservations Department at 1-888-EBPARKS (327-2757), option 2 for Reservations or email reservations@ebparks.org.