

Item 1 - Attachment I: Draft Action Minutes



HAYWARD AREA SHORELINE PLANNING AGENCY

City of Hayward
East Bay Regional Park District
Hayward Area Recreation and Park District

Meeting of Board of Trustees
Special Virtual Meeting Held Remotely via
Zoom Webinar

January 13, 2022

DRAFT ACTION MINUTES

HASPA TRUSTEES PRESENT:

Dennis Waespi, East Bay Regional Park District
Elisa Márquez, City of Hayward, HASPA Chair
Rick Hatcher, Hayward Area Recreation and Park District (HARD)

HASTAC MEMBERS PRESENT:

John Holder, East Bay Regional Park District
Devan Reiff, East Bay Regional Park District
Matthew Graul, East Bay Regional Park District
Taylor Richard, City of Hayward
Jason Warner, Ora Loma Sanitary District
Erik Pearson, City of Hayward
Erika Castillo, Alameda County Mosquito Abatement District
Jackie Lipkin, EBDA

STAFF:

Gayle Still, East Bay Regional Park District
Brian Holt, East Bay Regional Park District
Lisa Baldinger, East Bay Regional Park District
Matt James, East Bay Regional Park District
Flora Csontos, East Bay Regional Park District
Meghan Tiernan, Hayward Area Recreation and Park District
Brian Laczko, Hayward Area Recreation and Park District

VISITORS:

Kelly Abreu, Mission Peak Conservancy
Robert Lacy

Travis Kozik- PrimeGov
Eric Hentschke, Alameda County Mosquito Abatement

CALL TO ORDER

A regular meeting of the Hayward Area Shoreline Planning Agency (HASPA) was called to order at 3:04 P.M. and role was taken by Trustee Elisa Márquez.

Public Comments

None

ACTIONS:**1. Approval of HASPA Minutes for October 14, 2021**

Trustee Waespi motioned to approve, and Trustee Hatcher seconded, without objection to approve the October 14 2021 meeting minutes of the Hayward Area Shoreline Planning Agency meeting.

2. Discussion and approval of new Board Trustee Chair

Elisa Marquez announced that East Bay Regional Park District (EBRPD) is taking over administratively and motioned to nominate Trustee Waespi as Chair. Trustee Hatcher seconded and the motion was passed unanimously. Trustee Waespi asked EBRPD support and technical staff to introduce themselves: Planner John Holder will be facilitating these meetings moving forward, Chief of Stewardship Matt Graul serves on the Technical Advisory Committee (TAC), Senior Administrative Specialist Gayle Still. Additional participating staff is Chief of Planning, Trails and GIS Brian Holt and Principal Planner Devan Reiff. Additional staff introductions: Assistant Planner Taylor Richard and Environmental Services Manager Erik Pearson with the City of Hayward. Brian Laczko, Assistant Director of Planning and Development for the Hayward Area Recreation and Development introduced himself.

Public Comments

Kelly Abreu made a public comment regarding housing development and mitigation, using Union City and Newark as an example. Newark plans to dig out landfill and move it to a nearby landfill for the residential Sanctuary West development.

Trustee Hatcher from HARD announced he will be stepping down as Trustee, looks forward to hearing what happens going forward and will always be available for insight from the past. Trustee Hodges will be stepping in as the Trustee for HARD.

REPORTS**Reports from Technical Advisory Committee (TAC)****3. Planning Project Updates**

Updates were provided on the below Hayward Planning projects. Please contact the City of Hayward for details, discussion, and visuals presented.

1. Amazon Last Mile Delivery Station at 2701 West Winton Ave
2. U-Haul Development at 4150 Point Eden Way
3. LogistiCenter at 25450 Clawiter Road (Former Berkeley Farms Site)
4. Duke Realty Building at 24493 Clawiter Road
5. Industrial Shell Building at 3636 Enterprise Ave

Trustee Waespi stated that he is noticing that a lot of development is going in on the Shoreline by companies such as Amazon and suggested that at some point we should ask for help in trails and enhancements. Trustee Hatcher suggested the City hold these companies accountable for improvements and to the highest standards. Staff Taylor Richard commented that she would take it back to her staff. Trustee Marquez thanked Taylor and as a representative of the City of Hayward, advised they are having a retreat on the last Saturday of this month and she will be bringing up the concerns of this body

4. San Lorenzo-Bockman Levee Project Update. (Previously called the Oro Loma Interim Levee)

Jason Warner, General Manager of the Oro Loma Sanitary District, shared they are partnering with HASPA to submit a FEMA grant for a Shoreline Adaptation Master Plan (SAMP). The identified Project that will be funded by the grant is a Oro Loma Interim Levy (project 1A in the SAMP). Jason Warner summarized the Project and stated that HASPA coordinated a feasibility report and cost benefit analysis and during that process, it was realized that a Local Hazard Mitigation Plan (LHMP) was required (this has been prepared and sent to FEMA). A Notice of Intent to Submit Application (for FEMA grant) and will be submitted soon. A separate contract was signed for the FEMA application and that is on track for a March 2022 submission. Jason stated that the odds for success could be 80 percent for a \$20 million grant that may come to the Hayward Shoreline. He also mentioned that SAMP projects should be listed in regional LHMPs. Trustee Marquez asked what happens if it doesn't get funded and when will we find out. Jason said if it doesn't happen, we'll take a lesson on why and prepare for the next round. The timeline is usually six months. Jason stated that this is a perfect time in history with Federal infrastructure funds available. Trustee Marquez asked if there is a plan for public outreach if it goes through. Jason stated there will be public outreach after the project goes through. Trustee Hatcher asked about the LHMP and coordination of effort. TAC member Erik Pearson answered that it's a five -year plan and that next time will be an opportunity for collaboration. Trustee Hatcher asked about permitting and Jason said there is approximately 2 million budgeted for permitting. Trustee Hatcher remembers talking to Mark Taylor about bundling permits and this could be a consideration.

5. JPA Extension Update HASPA Expansion Update

TAC Chair Taylor Richard reported that since the last meeting in October, the HASPA TAC has met with staff from the Alameda County Mosquito Abatement District, Caltrans, East Bay Dischargers Authority, Ora Loma Sanitary District, and The Bay Trail to discuss next steps in the expansion of HASPA and gather input on the future of the JPA agreement. As a result of those discussions, the HASPA TAC is now seeking guidance on the expansion of HASPA, specifically related to the governance structure, membership dues and potential member agencies. She provided background on the governance structure: HASPA currently has one member servicing on their Board of Trustees, staff serving on the TAC and rotate the role of facilitation and management of HASPA every five years with member agencies. All the perspective agencies expressed interest in having staff serve on the TAC, however, some agencies have expressed concern over appointing a Trustee. Appointing a Trustee is challenging for certain agencies that do not have elected officials they report to or have current HASPA member agencies already represented on their Boards. For this reason, staff is considering a two-tier membership structure with certain agencies being solely represented on the TAC and other agencies being represented on both the TAC and the Board of Trustees. Another concern of some of the perspective member agencies is the role of facilitation and management of HASPA due to the staffing and time requirements needed. For this reason, staff is considering having that role be rotated among a subset of member agencies that have staffing and resources. Staff is also considering having a professional part-time coordinator be responsible for this role, however, the practicality of that depends on the number of member agencies and the operating budget of HASPA in the future.

TAC staff John Holder provided an update on membership dues and summarized current structure. He stated the annual operating budget is \$36,000 with each member contributing \$12,000 to HASPA. Staff is considering changes to this requirement to ensure budgetary needs are met but no agency is burdened by the costs. Furthermore, staff is considering different contributions for different membership types if a two-tiered membership structure is implemented. Lastly, additional prospective member agencies suggested Alameda County Flood Control District and Capital Corridor be included in HASPA. Staff is still coordinating with the Alameda County Board of Supervisor regarding joining HASPA. However, there has been no direct response yet. Staff reached out to Capital Corridor regarding joining HASPA. They expressed interest in getting involved with the HASPA TAC but noted they have very limited capacity. Staff will continue to include them in communications and keep them involved in the conversation.

Trustee Marquez stated that she is open to the two-tiered approach. Alameda County Mosquito Abatement District has identified a trustee to join, so that is positive. Maybe through their experience we can build upon that momentum and eventually get others to come on board and noted the 5-year rotation timeline as being a long time. She stated the goal is to expand the partnerships, collaboration and leverage our collective resources and expertise to actually compete for funding and get these projects into construction.

Trustee Hatcher agreed that the two tiers makes sense. Any agency that does have an elected Board would be a natural fit as a member and as HASPA moves forward, we need to look at the grant

opportunities, as well as consultants, so that would have to be a concern. Trustee Marquez mentioned a five-year term. Is that being proposed as a membership term or hosting term? Should the membership term be annually? TAC Chair Taylor Richard said we haven't had that discussion yet and historically HASPA has had five-year agreements. Trustee Hatcher looked at the list of agencies coming on board. One agency he sees as having to have an interest is the Alameda County Flood Control District and that he would like the elected leads to reach out on them.

TAC Chair Taylor said Caltrans has expressed no interest in being on the Board of Trustees, because it would be difficult to pick someone but is interested in the TAC. Trustee Waespi thinks it will be difficult but important to continue the process of asking other agencies to get involved and maybe even Cal State East Bay and Chabot College with interns. He is open to changing the five year commitment and maybe having bigger agencies have more time than others. Trustee Hatcher wanted to acknowledge San Jose State Students that were a part of the SAMP outreach, and that outreach always needs to be part of the conversation as we go for funding and mentioned that Hayward Youth Commission would be another good part of discussion. Trustee Waespi said HASPA has been a three-agency body for a long time and is very happy to see the Alameda County Mosquito Abatement come onboard and asked Eric Hentschke what he finds the value of joining HASPA is. Eric stated that mosquitos live where you're working and it's nice to help out with that in any way possible in the decision-making process. He said it was an honor to join HASPA.

6. Bay Adapt Letter of Support from HASPA

TAC staff John Holder summarized Bay Adapt Join Platform and the requested Letter of Support for the Bay Adapt Joint Platform and presented the draft Letter of Support.

Trustee Hatcher made a motion to approve and send the letter, and Trustee Marquez seconded. The motion passed unanimously.

REPORTS: Board Members (Trustees)

Trustee Waespi said the King Tides were last week and on January 2nd he got a chance to walk on the Hayward Shoreline. It was a great example of what is going to happen as the trail disappeared. It would be great for everyone to meet out there sometime.

REPORTS: Setting of Agenda for Next Meeting (Trustees/TAC)

Trustee Marquez would appreciate an update on outreach efforts. Trustee Hatcher asked is there is a timeline on recruitment, membership dues and getting the by-laws revised. Taylor Richard said our current JPA extension runs through June, 2022, so by then we should have a new agreement. Trustee Waespi suggested using interns to tell our story and a Save the Hayward Shoreline group for organizing clean ups and merchandising with T-shirts and hats to publicize the Hayward Shoreline.

No public comments

Tentative Agenda for Next Meeting, Thursday, January 13, 2022, at 3:00 P.M.

- Standing Item as HASPA Expansion Efforts
- Standing TAC and Board updates

ADJOURNMENT

Trustee Waespi adjourned the meeting at 4:08 PM.